

Sant Gadge Baba Amravati University, Amravati

As Per NEP 2020 Syllabus Session- 2025-26

Faculty: Humanities/Interdisciplinary

Three Years- Six Semesters Bachelor's Degree Programme

Subject –B.A.II Sem-III Library & Information Science

Course Code – 636203

Title - Major Theory-III – Foundation of Library & Information Science.

Level	Semester	Course Code	Course Name	Credits	Teaching Hours	Total Teaching Hours	Max Marks	Internal Marks	Total Marks
5.0	III	636203	Theory-2 Foundation of Library & Information Science	4	4	60	60	40	100

Course Code – 636203

Major Theory-III – Foundation of Library & Information Science

Course Objective	Understand the fundamental principles of library and information science. Manage library collections effectively, including selection, acquisition, organization, and preservation.								
Course Outcomes:	1. Understanding the Purpose, Role and Importance of Libraries in Society, Type of Libraries, their functions, objectives and activities. 2. Analyzing the library scenario in general and to excel into the profession and society.. 3. To create the ability to evaluate the current scenario and modern trends in Library and Information science.								
Unit System	Contents					Workload Allotted	Weightage of Marks Allotted	Exam Type & Marks	
Unit I	Concept of Library science. - Library : Definition, Need Purpose, Functions. - Growth and Development of Libraries in India - Five Laws of Library Science and their implications.					10 Hours	10 Marks	Theory-60 Internal Assessment-40 Marks Total Marks-100	
Unit II	Place of Library in Dissemination of Information:					10Hours	10 Marks		

	• Different types of libraries; functions, objectives and activities. • Library outcome & Extension Services. • Role of libraries in society: Education, research, culture, and community development.			
Unit III	History of Library Movement. • Library acts and Legislation in India. • Library associations in India, U.K. and USA. • ILS,IATLIS,IASLIC,MUCLA and others.	10 Hours	10Marks	
Unit IV	Library Profession • Librarianship as a profession, Professional ethics. • Philosophy of Librarianship. • Promoters of Librarianship- National and International.	10 Hours	10Marks	
Unit V	Library Management and Administration • Library organization and structure. • Library planning and development. • Collection development and management.	10 Hours	10 Marks	
Unit VI	Information Behavior and Seeking • Information needs and uses . • Information seeking behavior: Models and theories . • Information literacy: Concepts and skills.	10Hours	10 Marks	
References:	• Kumar, P.S.G. (2003) Foundation of Library and Information science., New Delhi: Manohar Publication • Kumar, PSG,(1997). Fundamentals of Information Science Delhi: S.Chand. • Rangnathan,S.R.(1999). The Five Laws of Library Science, 2nd Ed.,Banglore: Sarada Rangnathan Endowment for Library Science. • Sadhu,S.N. & Saraf, B.N.(1967). Library legislation in India. Delhi,. • Sen, B.K. (2002)., Five Laws of Library Sciences., IASLIC Bulletin, 47(3),p.121-140.			

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Subject –B.A. II Sem-III Library & Information Science

Course Code – 636204

– Major Theory-IV – Library Organization

Level	Sem ester	Course Code	Course Name	Credits	Teachin g Hours(p er week)	Total Teachin g Hours	Max Marks	Internal Marks	Total Marks
5.0	III	636204	Theory-I Library Organization	3	3	45	60	40	100

Course Code –636204

- Theory-IV – Library Organization

Course Objective	To Understand the fundamental principles of library organization and Explore advanced concepts in library organization.								
Course Outcomes:	1. Make able to understand library management principles, including budgeting, staffing, and planning. 2. Able to provide effective and efficient library services to diverse users, including reference, instruction, and circulation services. 3. Able to effectively locate, evaluate, and use information resources from various sources 4. Apply knowledge of library organization in the context of digital libraries and online resources.								
Unit System	Contents				Workload Allotted	Weightage of Marks Allotted	Exam Type & Marks		
Unit I	Acquisition of Library Resources • Book Selection: Definitions, Purpose, Need and Importance of Selection of Books • Book Ordering, Processing of Books. • Principles, Theories, Policy Programme etc.				8 Hours	10 Marks	Theory-60 Internal Assessment-40 Marks Total Marks-100		
Unit II	Book Selection Tools				8Hours	10Marks			

	• Different Types of Selection Tools. • Books Periodicals and Non Book Material. • Acquisition Procedure of Books: Objectives and Functions of Acquisition Section			
Unit III	Technical Processing of Library Materials • Technical Processing Need and Importance • Processing of Books and Non Print Material • Procurement, Receipt and Recording, Shelving of Library Materials.	8 Hours	10 Marks	
Unit IV	Financial Management • Budget: Concept, Need and Importance. • Budgeting Techniques and Methods • Line-by-Line, Formula Budgeting, Programme Budgeting, Performance Budgeting, Planning Programming Budgeting Systems (PPBS), Zero Based Budgeting (ZBB) etc.	7 Hours	10 Marks	
Unit V	Maintenance. • Open Vs Closed Access. • Protection Against Enemies of Books, Binding, Conservation. • Preservation and Restoration of Print and Non Print Library Material.	7 Hours	10 Marks	
Unit VI	Current Trends in Library Organization. • Linked Data and Semantic Web. • Cloud computing and library services. • Emerging technologies and their impact on library organization.	7 Hours	10 Marks	
References:	• "Introduction to Information Science" by Blaise Cronin. • Ranganathan, S.R. (1931) The Five Laws of Library Science. • Taylor, Arlene G. & Joudrey, Daniel N. (2009), The Organization of Informatio.			

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Subject –B.A. II Sem-III Library & Information Science

Course Code – 636241

- Major IKS – Ancient Indian Library System.

Level	Semester	Course Code	Course Name	Credits	Teaching Hours	Total Teaching Hours	Theory Marks	Internal Marks	Total Marks
5.0	III	636241	Major IKS Ancient Indian Library System	1	1	15	15	10	25

Course Code – 636241

Title - Theory-3 – Ancient Indian Library System

Course Objective	- To introduce learners to the concept and evolution of library systems in ancient India - To study the role of temples, gurukuls, monasteries, and universities in knowledge preservation. - To examine manuscript traditions and information classification systems used in ancient India. - To understand the educational and philosophical foundations of Indian knowledge systems.			
Course Outcomes:	- Understanding the Purpose, Role and Importance of Libraries in ancient Indian period. - Aims to explore the history, philosophy, structure, and functioning of libraries in ancient India, along with their role in knowledge preservation and dissemination.			
Unit System	Contents	Workload Allotted	Weightage of Marks Allotted	Exam Type & Marks
Unit I	Introduction to Ancient Indian Knowledge Tradition - Meaning and scope of Indian Knowledge Systems (IKS). - Oral traditions and early forms of knowledge transmission. - Role of Vedas, Upanishads, and Smritis in shaping knowledge traditions.	8 Hours	10 Marks	Theory-15 Internal Assessment-10 Marks Total Marks-25
Unit II	Libraries in Ancient India	7Hours	5 Marks	

	• Definition and concept of libraries in ancient Indian context. • Historical development of libraries: Vedic to Classical period. • Knowledge repositories in temples, pathshalas, and gurukuls.			
References:	• Altekar, A.S. – Education in Ancient India • Ghosh, S.C. – The History of Education in Ancient India • B.N. Sharma – Libraries in Ancient India • L.S. Ramaiah – Indian Libraries: Past and Present • Ministry of Education (GOI) – Bharatiya Gyan Parampara series (IKS Division)			

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Subject –B.A. II Sem-III Library & Information Science

Course Code – 636261

- Minor Theory III– Library Automation.

Level	Semester	Course Code	Course Name	Credits	Teaching Hours	Total Teaching Hours	Max Marks	Internal Marks	Total Marks
5.0	III	636261	Minor Theory-III – Library Automation	4	4	60	60	40	100

Course Code – 636261

Title - Theory-III – – Library Automation

Course Objective	To provide a comprehensive understanding of library automation concepts, technologies, and applications. To equip students with the knowledge and skills necessary to plan, implement, and manage library automation systems effectively.			
Course Outcomes:	1.Explain the principles and benefits of library automation. 2.Identify and evaluate different types of library automation software. 3.Plan and implement a basic library automation system. 4.Troubleshoot common problems encountered in library automation. 5.Understand the impact of technology on library services and user needs.			
Unit System	Contents	Workload Allotted	Weightage of Marks Allotted	Exam Type & Marks
Unit I	Library Automation : Concept • Introduction, Necessity of Automation. • Areas of Automation, Advantages. • Planning and selection of automation tools.	10 Hours	10 Marks	Theory-60 Internal Assessment-40 Marks Total Marks-100
Unit II	Selection of Hardware & Software. • Different types of Hardware requirements. • Types of library automation software. • Features of ILS packages..	10Hours	10 Marks	

Unit III	Library Automation Modules. 1.Automation of Different modules of Library. 2. Electronic resources management module: E-journals, databases, e-books - OPAC, Web-OPAC..	10 Hours	10Marks	
Unit IV	Implementation and Management of Library Automation Systems. - Planning and implementation process. - Data conversion and migration. - Training and support for staff and users.	10Hours	10Marks	
Unit V	Emerging Trends in Library Automation - Cloud computing and library automation. - Mobile technologies and library services. - Open source library software.	10 Hours	10 Marks	
Unit VI	Library Network - Introduction, Different types of Network - Education and Research Network. . - National Information Center Network and others.	10 Hours	10 Marks	
References:	Library Automation by I.K. Ravichandra Rao: Indian Libraries: Documentation and Automation in Library Services by Krishna Das Gupta. Automating Book Acquisition by S. Amba and S. Doss: - OCLC. (n.d.). Library Automation. [Online]. Available at: https://www.oclc.org/en/home.html - Lancaster, F. W. (1993). Library Automation: Hands-on Systems and Techniques. - Tillett, B. R. (1999). The Librarian's Guide to the Internet. - OCLC. (n.d.). Integrated Library Systems (ILS). [Online]. Available at: https://www.oclc.org/en/home.html			

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Three Years- Six Semesters Bachelor's Degree Programme

B.A.II Sem-III – Library & Information Science

Course Code –636275

Generic / Open Elective - Theory-V – Reading Habits

Level	Semester	Course Code	Course Name	Credits	Teaching Hours	Exam Duration	Max Marks	Internal Marks	Total Marks
5.0	III	636275	Theory-I Reading Habits	2	2	2 Hours	30	20	50

Course Code – 636275

Title - Theory-V – Reading Habits

Course Objectives	To develop the skills of reading among students and also to cultivate interest toward reading. Students will comprehend the significance of regular reading habits in personal, academic and professional development.								
Course Outcomes:	1. Identify different genres and styles of reading materials. 2. Develop effective reading habits and strategies. 3. Read critically and analyze texts. 4. Improve reading ability within students. 5. Overcome common obstacles to reading.								
Unit System	Contents					Workload Allotted	Weightage of Marks Allotted	Incorporation of Pedagogies	
Unit I	Introduction to Reading Habits • Definition and Importance of reading Habits. • Common obstacles to Reading and how to overcome them. • Making Reading habit.					7 Hours	8 Marks	Interactive Lectures: 2. ProblemSolving Sessions: 3. Flip-Class: a	
Unit II	Strategies for Effective Reading • Active Reading Strategies. • Different techniques for reading. • The benefits of reading for pleasure.					7 Hours	7 Marks		

Unit III	Genre and style Exploration • Introduction to different genres and style of reading materials. • How to choose reading materials based on interests. • Identifying themes and motifs in different genres and styles.	7 Hours	8 Marks	
Unit IV	Critical Reading and Analysis • Building motivation for reading. • Techniques for critical reading. • Analysis of literary devices and techniques.	7 Hours	7 Marks	
References:	• Crowder, N.A .Reading Habits: University of Illinois Press. • Kropp,P. The reading solution. Key porter Books. • Krashen, S.D. The power of reading.2nd Edition., Libraries Unlimited. • Miller, D. Reading in the wild. • Adler, M.J. & Van Doren, C. How to read a book?., Simon & Schuster.			

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B.A.II Sem-III – Library & Information Science

Course Code – 636276

Generic / Open Elective –Theory -VI: Reference Sources and Services

Level	Semester	Course Code	Course Name	Credits	Teaching Hours	Exam Duration	Max Marks	Internal Marks	Total Marks
4.5	III	636276	Theory-2 Reference Sources and Services	2	2	2 Hours	30	20	50

Course Code – 636276

Title - Theory-VI – Reference Sources and Services

Course Objectives	To familiarize students with the concept of reference services and their importance in libraries. To provide an in-depth understanding of various types of reference sources. To develop skills in using different reference tools effectively.								
Course Outcomes:	1. Aim to equip students with the knowledge and skills necessary to effectively utilize and provide library reference services. 2. Able to Understand the principles and theories of reference service. 3. Identify and classify different types of reference sources (print, electronic, and digital). 4. Comprehend the evolution of reference services and their changing role in the digital age. 5. Understand the ethical and legal considerations in providing reference services.								
Unit System	Contents					Workload Allotted	Weightage of Marks Allotted	Incorporation of Pedagogies	
Unit I	Information Sources: Concepts • Need for Information Source in Libraries. • Source of Information: Documentary & Non-Documentary. • Types of Information Sources and E-Resources.					7 Hours	8 Marks	Interactive Lectures: 2. ProblemSolving Sessions: 3. Flip-Class: a	

Unit II	Reference Services • Definition, Need, Nature & scope of Reference service. • Types of Reference Service: Ready and Long Range Reference Service, CAS, SDI, Translation. • Reference service in public, Academic and Special Libraries.	7 Hours	7 Marks	
Unit III	Information Users and their Information Needs. • Types of Users. Information Seeking Behavior. • Approaches and Needs of users. • Users studies: Purpose and Techniques.	7 Hours	8 Marks	
Unit IV	User Education, Organizational Aspects of Reference service. • User Education: Objectives and Techniques. • User Education in Public, Academic. • User education in different types of Libraries.	7 Hours	7 Marks	
References:	• Bhat, S.G. Pralekhan Parichay: Maharashtra rajya Granth Nirmiti Mandal,1977. • Bose,H.C. Information Science, Principles and Practises, 2nd ed., Delhi,sterling. • Chaturvedi, D. Sandarbha seva ke vividha ayam, Mumbai; Himalaya Publishing House. • Guha, B. Documentation and Information 2nd ed, Calcutta:World Press. • Krishna Kumar, reference Service, 5th ed., New Delhi,Vikas Pub.House.			

